*NOTE:* RESERVATIONS MUST BE MADE 24 HRS IN ADVANCE FOR TRAVEL TUES-FRI AND

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| **SPANGDAHLEM LODGING SHUTTLE RESERVATION REQUEST FORM****PHONE: Comm. 0656561-7684/ DSN 452-7684 or FAX: Comm. 0656561-5148/ DSN 452-5148****E-MAIL:** **52FSS.FSVLLODGINGSHUTTLE@US.AF.MIL****Office hours: Monday through Friday 0800-1630****Passenger Information** |
| **Traveler’s Name**(last name, first name, MI) |       |
| **One-way or Round Trip**(please choose from the drop down list) | One-wayFill out both sections below if round trip is needed  |
| **Telephone Number** |       |
| **MasterCard or Visa** (if charging to Eifel Arms Lodging reservation please mark “Charge to room”) |                         exp. date (mm/yy):    /     or [ ]  Charge to room  |
| **Departure Information** |
| **Date of Departure** |       |
| **Number of People** |       |
| **Number of Pets and Kennel Sizes**(please include dimensions of each kennel) |       |
| **Total pieces of check-in luggage**(Maximum of 2 bags plus 1 carry-on per person) |       |
| **Pick-up Location** (please choose one from the drop down list) | N/A |
| **Departure Airport**(please choose one from the drop down list) | N/A |
| **Flight Departure Time** |       |
| **Outbound Airlines** |       |
| **Arrival Information** |
| **Date of Arrival**(+1 day of your departure if flying from the U.S.) |       |
| **Number of People** |       |
| **Number of Pets and Kennel Sizes**(please include dimensions of each kennel) |       |
| **Total pieces of check-in luggage**(Maximum of 2 bags plus 1 carry-on per person) |       |
| **Arrival Airport**(please choose one from the drop down list) | N/A |
| **Flight Arrival Time** |       |
| **Inbound Airlines/ Flight #** |       |
| **Final Destination**(please choose one from the drop down list) | N/A |

72 HRS IN ADVANCE FOR SAT/SUN/MON & HOLIDAYS.

ALL CANCELLATIONS AND CHANGES MUST BE MADE 24 HRS IN ADVANCE OF SCHEDULED TRIP FOR

TUES-FRI AND 72 HRS IN ADVANCE FOR SAT/SUN/MON & HOLIDAYS. OTHERWISE ENTIRE YOUR SHUTTLE FEE WILL BE FORFEITED.

20091101.3/ previous version obsolete